U.S. EMBASSY COLOMBO, CONSULAR SECTION

	he visa. If you wish to re-open your case, please submit the following documents per instructions below.
or i	further action is currently required on your part. You will be contacted when a final decision has been mad fadditional information is required for your case.
Fur	ther consideration will be given to your visa application after we receive the item(s) checked below:
0	Online visa application form: DS-160 (fiancé/fiancée) or DS-260 (all other IV applications)
	Civil Documents
	□ Original Birth Certificate
	□ Original Death Certificate
	☐ Original Marriage Certificate
	□ Original Divorce Certificate
	Medical Exam
	Police Records:
-	
TV.	Financial Documents
	Affidavit of Support Form (I-864/I-864W/I-864EZ for IV; I-134 for DV)
	☐ Individual Income Tax Forms for year(s):
	☐ W2 Income Statement for year(s):
	☐ IRS Transcripts for year(s):
	☐ Support Documents (bank, job letters, job offer):
***	FINANCIAL SPONSORSHIP RESPONSIBILITIES: Financial sponsors, joint sponsors, and applicants
sho	uld be aware of the responsibilities arising from a sponsor signing an I-864 and the consequences of a
	nsored immigrant's acceptance of federal means-tested public benefits. For more information visit:
http	os://travel.state.gov/i-864.
0	Other Documents
	☐ 2 Photographs (2" x 2" on a white background)
	□ Passport
	□ Court Records:
	☐ Military Records:
	Evidence of relationship:
	□ Other:

INSTRUCTIONS: Please submit the above-requested information along with a copy of this letter and your passport (unless retained by the embassy) in a sealed envelope to the U.S. Embassy Consular Section, Immigrant Visa Section, Attention 221g Processing Unit, 210 Galle Road, Colombo 3, by one of the following methods: in-person dropped off at the embassy guard gate on Galle Road (between Monday – Friday 8:00 am – 5:00 pm); by courier; by e-mail to ConsularColombo@state.gov (unless originals were requested above; note your name and case number in the e-mail subject line); or by mail (though note that passports should not be sent by mail; packages containing passports should be hand-delivered). E-mail ConsularColombo@state.gov with questions.

NOTE: If you fail to submit requested documents [before end of this month / before one year] you may lose your visa number or your case may be administratively closed.